



BLESSED SACRAMENT SCHOOL

SUMMER CAMP

These guidelines are designed to acquaint parents with the BSS Summer Camp program offered by Blessed Sacramento School. The program is designed to serve children entering preschool through children entering fifth grade while their parents are at work. Summer Camp will operate June 2nd-Aug 1st on Monday through Friday from 7:45 a.m. until 5:00 p.m.

Summer Camp is not in session the week of July 4th. The program offers the child a place with a secure atmosphere and caring, competent staff who understand and are able to meet his or her needs. Various activities such as crafts, games, quiet (rest) time, and physical activities are provided. Each child will receive a nutritious snack each morning and afternoon. Blessed Sacramento BSS Summer Camp program is not licensed or regulated by DCFS.

Enrollment Procedures

1. An enrollment fee of \$100 per student or \$200 per family is due each year at the time of enrollment.
2. Attendance at Blessed Sacramento School is **NOT** necessary.
3. Registration papers must be completed each year.
4. Emergency information provided for camp will be primarily used, however, if the student is enrolled at BSS, emergency contact information may be used from the student database if needed.

Payment Information

Payment is due Monday morning for the week of service for those enrolled in full-time weekly or half day options. Drop-ins are to be paid each day at drop-off. Parents can pay in person with cash, check payment, or online via QR code below:

Summer Camp



Contact Information

To allow for all our staff members to enjoy their summer vacations, throughout Summer Camp, we ask that parents who contact camp via email summercamp@bssbruins.org to ensure that matters are addressed as efficiently and quickly as possible. If you have any questions regarding Summer Camp during the day or need to change pick up, please use the camp email address, camp leaders will be present during all Summer Camp hours and will be able to assist parents with any questions and concerns to be addressed immediately when necessary.

Participation Guidelines

1. Children will be provided with a nutritional morning and afternoon snack on a daily basis. Lunch will be from 11:30-12:00 for Preschool/PreK and K, and from 12:00-12:30 for 1st-5th grade. No other food or drink is allowed without special permission. Contact the coordinators if there are specific dietary restrictions or requirements.
2. Blessed Sacrament School will provide games and toys for the children. NO toys, games or cellphones should be brought from home. Toys, games and cellphones that are taken out of bags without authorization will be confiscated until parents arrive.
3. There will be a designated place for the children's clothes, jackets, towels, and bags. All reasonable care will be taken to ensure that personal items are secure. Blessed Sacrament School will not be responsible for lost items. Students should keep all belongings in a bag, tote or backpack to prevent loss.
4. If your student will be picked up by any adult not listed on the enrollment forms, please notify staff.

5. If a child becomes ill during camp, parents will be telephoned and asked to pick up their child as soon as possible.
6. A child must ask permission before leaving any area of summer camp..
7. Students are required to clean up after themselves when leaving an area or when leaving for the day. Students who do not cleanup will receive a reminder, if a student receives two reminders within one week, they may have modified activities.
8. All students attending camp should be bathroom independent. This means that students can generally use the restroom without assistance. **Preschool and PreK students are encouraged to bring a change of clothes in case of accidents.**
9. Students should come each day with a **bag, sunscreen, water bottle, and towel.**

Discipline/Behavior/Write-up Guidelines

| <u>Violation</u> | <u>Disciplinary Action</u> |
|---|---|
| Excessive talking out/Talking over teacher | 5 minute time out |
| Continuing disruptive behavior that was previously corrected | 5 minute time out |
| Throwing Objects | 5 minute time out |
| Sneaking food or candy outside of lunch/ snack time | Student will be told to throw away leftovers and have a 5 minute time out |
| Leaving areas of supervision without permission | Student will be told to go back to previous area |
| Stealing | 10 minute time out, write up |
| Lying/Dishonesty | 10 minute time out, write up |
| Refusal to follow directions | 10 minute time out, write up |
| Disrespect towards staff | 10 minute time out, write up |
| Hitting, kicking, tripping, pushing, pinching, biting, fighting | 10 minute time out, write up, call parents |
| Profanity and inappropriate slang words (language, gestures) | 10 minute time out, write up |

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| Name calling, taunting, teasing, back-talk | 10 minute time out, write up |
| Possession of obscene materials | 10 minute time out, write up, call parents |
| Inappropriate use of the internet | 10 minute time out, write up |

*If three write ups occur or if the behavior continues without positive change, he or she will be suspended from summer camp for the remainder of the summer

By enrolling in summer camp, students and their guardians agree to adhere to the aforementioned policies.

Parent Signature

Date